Rev J Morgan (Parish Clerk)

30 Queens Avenue

Seaton

Workington

CA14 1DL

Tel. 01900 601146

Email: [BroughtonMoorPC@outlook.com](mailto:BroughtonMoorPC@outlook.com)

9th May 2024

The Annual Meeting of Broughton Moor Parish Council will be held at 7.00pm on Thursday 16th May 2024 in Broughton Moor Community Centre. This will be preceded by the Annual Village Meeting at which the Chairman will give her Annual Report.

Yours sincerely,

Judith Morgan

Judith Morgan

Parish Clerk

**AGENDA for Annual Meeting**

1. Election of Chairman
2. Election of Vice Chairman
3. Signing of Documents – Chair and Vice Chair to sign acceptance of office forms.

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A meeting of Broughton Moor Parish Council will be held on Thursday 16th May 2024 in Broughton Moor Community Centre, immediately after the Annual Meeting.

Yours sincerely,

Judith Morgan

Judith Morgan

Parish Clerk

**AGENDA**

1. Welcome and apologies.
2. Requests for dispensations.

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

1. Declaration of Interest

To receive declarations by elected and co-opted members of interest in respect of items on this Agenda.

1. Public Section - an opportunity for members of the public to address the Parish Council on matters of concern, to be placed on the agenda of a future meeting.
2. Minutes of the meeting held 18th April 2024.
3. Matters Arising from the minutes not covered on this Agenda.
4. Welfare field.
5. St Columba’s Church
6. Planning Matters
7. D Day Celebration planning
8. Environmental Issues in the Village
9. Community Centre
10. Review of Policy Documents:
11. Child Protection Policy
12. Equal Opportunities
13. Safeguarding Policy
14. Risk Assessment Policy
15. Complaints Policy
16. Child Safeguarding Policy
17. Code of Conduct
18. GDPR Privacy Notice
19. Data Protection Policy
20. Jobs for the Handyman
21. Correspondence
22. Finance
23. Presentation of Annual Accounts
24. Risk Assessment form - review
25. Annual review of Clerk’s Salary
26. Cheques to be issued.
27. Date of next meeting – to be agreed.