**Minutes of the meeting of Broughton Moor Parish Council held in the Community Centre, Broughton Moor on Thursday 19th September 2024 at 7.00pm**

**Present**: Cllrs A Semple, J Grisdale, C McCarron-Holmes, B Pegram, D Scott, L Dakers and Rev’d J Morgan, Parish Clerk. Three members of the public were also in attendance.

**37/24** **Apologies for absence** – None as all were present.

**38/24 Election of chairman until May 2025**

CllrB Pegram was proposed by Cllr J Grisdale, seconded by Cllr D Scott and unanimously elected as chair.

**39/24 Election of Vice-chairman until May 2025**

Cllr D Scott was proposed by Cllr J Grisdale, seconded by Cllr A Semple and unanimously elected as vice-chair.

The newly elected Chairman and Vice chairman then signed their declarations of acceptance of office which were countersigned by the Clerk as proper officer of the council.

**40/24 Requests for Dispensations –** there were none.

**41/24 Declarations of Interest –** there were none.

**42/24 Public Section**

The three members of the public stated that they had come to observe and to support the Parish Council. The possibility of stronger ties with Broughton Moor Primary School was suggested and this was warmly welcomed.

**43/24 Approval of Minutes**

On the proposal of Cllr B Pegram, seconded by Cllr D Scott, the minutes of the meeting held on 8th August 2024 were approved for signature and publication.

**44/24 Matters arising** **not covered on the agenda**.

The clerk updated the council on the Moorside Wood Management Plan Consultation, and it was noted with disappointment that no reply had been received from Julian Smith at CC. The Clerk was advised to write to Michael Barry, acting director of Thriving Neighbourhoods.

**45/24 Planning Matters** – no new application had been received.

**46/24 Correspondence –** no new correspondence had been received.

**47/24 Exclusion of press and public** – resolved, not required.

**48/24 Updates:**

**i. Welfare Field**

a) The latest Play Report from Tivoli was received

b) The RoSPA Annual Play Inspection report was received.

c) Following a near miss report from Tivoli of holes to the grassed area near the entrance to the field, Cllr D Scott had asked a local handyman for a quote to effect repairs, this had not been forthcoming, and the repairs were urgent. Cllr B Pegram offered to carry out the repairs, and this was agreed.

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d) The clerk reported that RoSPA had identified the log equipment as high risk and at the end of its life. Despite various attempts over the past months to find a contractor willing to give a quote for the work, only one had been forthcoming. This was from Seaview Joinery for £860. Resolved, that the quote be accepted.

e) The Clerk updated the meeting on progress to access the £21,500 promised from Gleeson Homes and negotiated between Gleesons and Allerdale. Despite assurances that the matter would be looked into with some urgency, this had not happened. Cllr A Semple agreed to raise the matter with Claire Liddle at Cumberland Council.

f) Following a request from Seaton Football Club to use the pitch, Cllr J Grisdale had spoken to their representative to gain more information. The pitch would only be required for training sessions for the 12 teams, to be used as and when necessary. The Club has its own insurance. Councillors agreed to hold a site visit and Cllr J Grisdale will take back a number of further questions to the Club representative.

g) It was reported that the ‘No Dogs’ sign had been removed from the Play Area gate. Clerk to order a replacement.

**ii. St Columba’s Church**

a) The Clerk reported on developments to site the Tommy figure near the War Memorial. The decision now rests with the Archdeacon of West Cumberland. Clerk to liaise with the Archdeacon re an appropriate site.

b) The Church Commissioners have produced the disposal scheme for the Church Building, this is a big step forward.

**iii Community Centre**

a) The Clerk reported that the grant application to CCF for £46,000 had been successful, dependent on safeguarding policies which meet the CCF criteria.

c) Three quotes for the work had been received via the Architect from Chambers and Harrison, Skeltons, and Curwen’s. After discussion, and on the proposal of Cllr A Semple, seconded by Cllr D Scott, it was resolved that the quotation from Skeltons be accepted. Cllr D Scott was authorised to convey this to the Architect and to ask for a meeting with the architect and the builder as soon as possible.

d) It was agreed that the Parish Council will purchase a pre lit artificial Christmas tree for the village which can be used for multiple years. The Christmas tree lighting will follow the school carol service this year, with the school making its own arrangements for Santa to visit on a different occasion.

**iv Railway embankment** – no update this month.

**v Parish Plan**

The clerk circulated a resume of progress to date – see Appendix A

It was agreed that the Clerk should produce an A4 newsletter to be delivered to every home in the parish, highlighting the urgent need for people to join the Parish Council. This to be delivered by the Council members and placed on the School’s Dojo App.

**49/24 To decide on any applications for co-option**

No new applications had been received and it was noted that Cllr S Henderson had resigned since the last meeting.

**50/24 To discuss advice received from the Monitoring Officer**

A complaint had been made to the Monitoring Officer by one member of the public who had attended the last meeting. The Monitoring Officer had advised training for all members of the council. Resolved, that the advice be noted.

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**51/24 To consider a motion to adopt the following:**

1. Updated Child Safeguarding Policy
2. Updated Adult Safeguarding Policy
3. Habitual and Vexatious Complaints Policy.

On the motion of Cllr D Scott, seconded by Cllr L Dakers, the policies were approved for adoption.

**52/24 Financial Matters**

1. The clerk reported that £225.00 had been received from Cumberland Council for use of the Community Centre as a Polling Station.

2. The following cheques were approved for payment:

102039 ADT Fire & Security Plc £338.56

102040 J P Cleaners £ 30.00

102041 EoN Next (Gas) £ 37.60

102042 EoN Next (Electricity) £265.64

102043 Playsafety Ltd (RoSPA Report) £136.80

102044 Tivoli Group Ltd £889.92

102045 HMRC (PAYE) £ 60.40

102046 Rev J Morgan (salary & expenses) £548.45

3. It was unanimously approved that Cllr L Dakers be added to the list of signatories on the Parish Council’s bank accounts.

**53/24 Date of Next Meeting**: Thursday 17th October 2024 at 7.00pm

The meeting closed at 8.23pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chairman

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Broughton Moor Parish Council**

Appendix A

**Village Plan**

**Short term**

Meetings with villagers held 2022

Priorities were set following consultations and are available on the Parish Council’s Website.

**Medium Term**

Prioritising the Community’s choices:

* Events were requested – *these have been delivered. There are currently no plans for further community events as we simply do not have the volunteers to run them.*
* Acquire and develop St Columba’s Church building – *In progress*
* General Village Maintenance – *done as and when as resources allow.*
* Develop the Tennis Court area – *No progress yet as other concerns have taken up time and resources.*
* Refurbish the Community Centre – *In progress.*

**Long Term**

* Develop the use of the Community Centre and the Church Building.

*We envisage the Church building as a Heritage Centre, Teaching tool for the primary school, venue for festivals, film nights and concerts etc. The building first needs to be brought up to a useable standard after years of neglect.*

*We see the Community Centre as a venue for events, parties, group hire, toddler group, craft club, OAP bingo, Parish Council meetings, Winter warm spot and Polling Station.*

* Develop the Tennis Court area – *this will need active participation by residents of the parish.*

**All of these things require finance, much of which will be raised by grants as and when they can be accessed. In order for us to meet the aspirations of the village we will need the support of the community.**

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